

PRIDE IN PLACE

LED BY YOU – BACKED BY UK GOVERNMENT

Bentilee & Ubberley Neighbourhood Board

Board Member – Role Description

1. Purpose of the Board

The Neighbourhood Board helps guide how the Government's Pride in Place investment is used locally. The Board brings together local residents, community groups, councillors and partners to shape the neighbourhood's 10-year vision and its 4-year investment plan, ensuring decisions are firmly based on what matters most to local people.

As a Board Member, you represent the voice of the community. Your insights, ideas and connections help the Board understand what will genuinely make a difference in Bentilee & Ubberley.

Board Members are expected to uphold the Nolan Principles of Public Life (see appendix A for more information), ensuring openness, fairness and integrity in all decision-making.

2. Purpose of the Role

The role of a Board Member is to:

- Share the views of local people, including groups whose voices are not always heard.
- Help shape plans and priorities that will improve the neighbourhood.
- Bring ideas forward, based on your lived experience and conversations with other residents.
- Support fair and open decision-making, ensuring funding is used in ways that benefit the whole community, not just a few.

- Help spread the word locally, explaining what the Board is doing and why.
- Work with others in a positive, respectful and constructive way, even when people have different views.

This is a strategic role – not a full-time or operational job – but your involvement directly shapes how £20 million is used over the next decade to improve your community.

3. Key Responsibilities

Board Members will:

A. Represent the Community

- Bring forward local experiences, concerns and ideas.
- Make sure the Board hears from a wide range of residents, not just familiar or confident voices.

B. Take Part in Board Meetings and Decisions

- Attend regular Board meetings (likely once a month or every 6–8 weeks).
- Listen actively and contribute thoughtfully.
- Help the Board understand what will genuinely benefit Bentilee & Ubbberley.

C. Support Community Engagement

- Take part in community conversations, workshops or local events that help gather residents' views.
- Share updates with neighbours, groups and networks to keep people informed.

D. Work in Partnership

- Work respectfully with other Board Members, including the Chair, councillors, the MP, local authority staff and community partners.
- Keep an open mind and be willing to hear different perspectives.

E. Promote Fairness and Inclusion

- Help ensure Board decisions reflect the diversity of the neighbourhood.
- Encourage ideas and participation from groups who may not usually get involved.
- Uphold national expectations for fairness, transparency and inclusive decision-making.

F. Remuneration

This is expected to be a voluntary position.

Person Specification (What We're Looking For)

1. Essential Qualities

You do *not* need formal qualifications or previous board experience. What matters is that you are:

- **Deeply rooted in Bentilee & Ubbberley**, either as a resident, worker or active community member.
- **Committed to making the area better for everyone.**
- **Willing to listen** to different views and share them openly with the Board.
- **Respectful and open-minded**, able to take on new ideas.
- **Comfortable working collaboratively** with people from different backgrounds.
- **Prepared to attend meetings and have the spare time for community engagement.**

2. Helpful Skills (but not essential)

- Experience contributing to local groups, charities, community events or resident activities.
- Confidence speaking in small groups (support and training can be provided).
- Understanding of local issues affecting Bentilee & Ubbberley.

3. Values and Approach

Board Members should:

- Believe in community-led decision-making, where residents shape local priorities.

- Act with integrity, fairness and respect.
- Be happy to learn from others and share learning with the community.

Time Commitment

Board Members typically need to give:

- 2–4 hours per month for meetings, plus
- Some occasional time for reading papers, attending local events or gathering community views.

Eligibility

You must:

- Live in, work in, or have a strong connection to Bentilee & Ubbberley.
- Be able to act in the community interest, not for personal or political agendas.
- Support inclusive, respectful and transparent decision-making.

Appendix A

The Nolan Principles of Public Life

All Board members must uphold and role-model the legally recognised Seven Principles of Public Life, which underpin all Pride in Place governance:

1. **Selflessness** – Holders of public office should act solely in terms of the public interest.
2. **Integrity** – Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.
3. **Objectivity** – Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.
4. **Accountability** – Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.
5. **Openness** – Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.
6. **Honesty** – Holders of public office should be truthful.
7. **Leadership** – Holders of public office should exhibit these principles in their own behaviour and treat others with respect. They should actively promote and robustly support the principles and challenge poor behaviour wherever it occurs.

These principles guide how public funds must be managed, how decisions are made, and how the Neighbourhood Board operates collectively.