

## Stoke-on-Trent Promoting Innovation Pathways Programme Grant Expression of Interest

To check if you are eligible to apply for a grant from the Stoke-on-Trent Promoting Innovation Pathways Programme read the eligibility criteria below and if you can answer yes to all the boxes please continue to complete and sign the expression of interest section and forward the form to [pipp@staffordshirechambers.co.uk](mailto:pipp@staffordshirechambers.co.uk) or post to Promoting Innovation Pathways Programme, Staffordshire Chambers of Commerce, Festival Park, Stoke-on-Trent, ST1 5BE. The email address can also be used for questions or telephone Steven Hopwood on 01782 202222. You will then be contacted to arrange an appointment to go through the full application form and the process from application to grant offer letter and the reporting that will be required if your grant is approved.

### Section 1 – Eligibility Criteria

Require the grant to support innovation in your business to purchase items such as capital equipment, prototyping, software, researchers, consultants, and intellectual property costs	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Require a grant for a minimum of £1,000 and maximum £5,000	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Based in Stoke-on-Trent	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Employ fewer than 250 employees	<input type="checkbox"/> Yes	<input type="checkbox"/> No
An SME who has been trading for more than six months	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have a business plan to expand or invest which will create or safeguard jobs	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Spend on the project has not already been incurred	<input type="checkbox"/> Yes	<input type="checkbox"/> No

### Section 2 – Applicant Details

Company Name:			
Business Address:			
	Postcode:		
Website:			
Number of Employees:		Main Activity of Business:	

### Section 3 – Contact Details

Contact Name:	
Position:	
Contact Number:	
Email:	

### Section 4 – Cost and Funding

#### Details of Project Spend

E.g. capital equipment, prototyping, software, researchers, consultants, and intellectual property costs

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Total Project Cost

£

Total Grant Requested

£

List all sources of finance for the project (including other subsidies), and breakdown of individual amounts. Please specify whether contribution is confirmed.

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Confirm amount of subsidies received in the last 36 months

£



### Section 5 – Employment Impact

Total number of jobs created by the project. (Employment contract is required when roles are created)	
Total number of jobs safeguarded by the project. (Confirmation in writing will be required that these jobs will be lost within 12 months if the project does not proceed)	
Types of Jobs:	

### Section 6 – Client Signature

I certify that this information is true and accurate and agree for my details to be used by the project to assist my business

Signed:	Client Name:	Date:

### Data Protection

*Please note that this is a government funded Programme supported by Stoke-on-Trent City Council and it may be necessary to share your information with these parties in order to give you the full assistance you require. You should be aware that some information relating to this Programme may be declared to third parties under the Freedom of Information Act 2000. We will not sell or divulge your details to any third parties. All information given will be held in confidence and only used in accordance with the Data Protection Act 1998*

